

AGENDA

MEETING #578

Wednesday, July 23, 2025

PLACE OF MEETING:

Beaver Valley Intermediate Unit
Board Room 211 – 6:30 PM

PRESIDING OFFICER:

Mr. Ronald Miller

1. ROLL CALL

School Districts	Representative	Present	Absent		Staff Members	Present	Absent
Aliquippa	Ms. Gill				Dr. Rosendale		
Ambridge Area	Mrs. Romasco				Attorney Steff		
Beaver Area	Mrs. Thompson				Mrs. Niedbala		
Big Beaver Falls Area	Mr. Miller				Mrs. Ference		
Blackhawk	Mrs. Mansell				Mrs. Johnston		
Central Valley	Mr. Mowad				Mr. Rodgers		
Freedom Area	Mr. Inman				Mrs. McKinley		
Hopewell Area	Mrs. Klessner				Mrs. D'Amico		
Midland	Mr. D'Itri				Dr. Guzie		
New Brighton Area	Mrs. Ceratti				Mr. Huwar		
Riverside Beaver County	Mr. Radevski				Mr. Sanderbeck		
Rochester Area	Mr. Blackwell				Mrs. Schultz		
South Side Area	Mrs. Winterrowd						
Western Beaver County	Mr. McGeehan						

2. PLEDGE OF ALLEGIANCE

3. ADOPTION OF THE AGENDA

A. Intermediate Unit

- a. **Background Information:** The packet containing the proposed agenda and related materials was mailed to each Board member.

Staff Recommendation: “that the Board adopt the agenda and related materials as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

4. **BOARD PRESIDENT** – “Are there any public comments on agenda items only?”

5. **APPROVAL OF MINUTES**

- a. **Background Information:** The Minutes from the June 25, 2025 Meeting were mailed to each Board Member.

Staff Recommendation: “that the Board approve the Minutes as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

6. **TREASURER'S REPORT**

A. Intermediate Unit

- a. **Background Information:** Authorization is requested for the Administration to pay the necessary bills for the month of July to be ratified at the August 27, 2025 Board meeting.

Staff Recommendation: “that the above request be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

B. Beaver County School Health Care Insurance Consortium

- a. **Background Information:** Provided for your review and approval for the Insurance Consortium:

1. Financial Report for month ending June, 2025
2. Minutes from the July 21, 2025 meeting

Staff Recommendation: “that the Financial Report and Minutes of the Beaver County School Health Care Consortium be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

7. PERSONNEL, PROFESSIONAL AND NON-PROFESSIONAL

A. Intermediate Unit

- a. **Background Information:** Mr. Samuel Taylor, Clinton, PA is presented for Board review and approval as the Program Specialist for School Improvement, effective date to be determined. Salary for this position is \$87,000.

Staff Recommendation: “that Mr. Samuel Taylor be employed full-time as recommended and added to the Act 93 Compensation Policy with annual increases of \$2,500 until the end of this contract.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

B. Special Pupil Services

- a. **Background Information:** In order to fill the vacancy on the Special Pupil Services staff at New Horizon School, Ms. Madison Maxwell, Aliquippa, PA is presented for full-time employment, effective August 18, 2025. Salary for this position is 85% of Step 1 Bachelors, \$54,270.

Staff Recommendation: “that Ms. Maxwell be employed full-time as recommended.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

C. Special Pupil Services

- a. **Background Information:** In order to fill the vacancy on the Special Pupil Services staff at New Horizon North, Ms. Robin Saldivar, Darlington, PA is presented for full-time employment, effective August 18, 2025. Salary for this position is 85% of Step 1 Masters, \$55,655.

Staff Recommendation: “that Ms. Saldivar be employed full-time as recommended.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

D. Special Pupil Services

- a. **Background Information:** In order to fill the vacancy on the Special Pupil Services staff at New Horizon North, Ms. Karey Westwood, New Castle, PA is presented for full-time employment, effective August 18, 2025. Salary for this position is 85% of Step 1 Bachelors, \$54,270.

Staff Recommendation: “that Ms. Westwood be employed full-time as recommended.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

E. Special Pupil Services

- a. **Background Information:** In order to fill the Teacher Aide vacancies on the Special Pupil Services staff at New Horizon North, the following people are recommended for full-time employment effective August 18, 2025. The salary is \$24,000.

Ms. Courtney Kendall, New Wilmington, PA
Ms. Rachel Weisz, New Castle, PA
Ms. Cathy Fuller, New Castle, PA
Ms. Lettice Johnson, New Castle, PA

Staff Recommendation: “that the above request be approved as submitted.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

8. NEW POSITION

A. Special Pupil Services

- a. **Background Information:** It is recommended that the Board approve a new teacher position. This position will serve both the Hearing Department and the ESL Program.

Staff Recommendation: “that the above Teacher position be approved as submitted.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

9. SUBSTITUTE SCHEDULING

A. Special Pupil Services

- a. **Background Information:** The administration recommends a \$2,500 increase to the annual stipend for the secretary responsible for scheduling substitute staff. The current stipend has remained unchanged for the past fifteen (15) years. During this time, the scope and complexity of the position's responsibilities have increased significantly, particularly over the last decade. This adjustment reflects the additional workload and the essential nature of the role in ensuring consistent classroom coverage.

Staff Recommendation: "that the above request be approved as presented."

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

10. DESIGNATION

A. Intermediate Unit

- a. **Background Information:** It is recommended that Mr. Michael Sims, Business Manager Assistant, be added as an authorized online banking user for Wesbanco for the purpose of processing the Beaver Valley Intermediate Unit payroll and accounts payable ACH transactions.

Staff Recommendation: "that the above request is approved as submitted."

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

11. ESL RATE INCREASE

A. Intermediate Unit

- a. **Background Information:** Due to increases in program costs, it is recommended that the 2025-2026 ESL rate be increased from \$110/hour to \$115/hour.

Staff Recommendation: "that the above request be approved as presented."

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

12. CONTRACT SERVICE AGREEMENTS

A. Intermediate Unit – QUESTEQ CONTRACT UPGRADE TO INFRASTRUCTURE ENGINEER

- a. **Background Information:** Authorization is requested to amend the agreement with Questeq from a Desktop Technician Level 2 to an Infrastructure Engineer Level 1 for the 2025-2026 school year. The cost for this position is \$78,077, which is an increase of \$13,460 from last year. Under this agreement, Questeq will provide an Infrastructure Engineer at 40 hours per week for 50 weeks a year for the Beaver Valley Intermediate Unit, New Horizon School, New Horizon North, Hopeful Minds Wellness Center and the Early Intervention Program. The cost for this service will be split between multiple BVIU department budgets.

Staff Recommendation: “that the amendment to the contract with Questeq be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

B. Out-Patient Services – PART-TIME PSYCHIATRIC NURSE PRACTITIONER

- a. **Background Information:** Authorization is requested to enter into an agreement with Marcy McCormick, PMHNP to provide certain contracted services to the BVIU in the BVIU’s outpatient Behavioral Health Clinic at an hourly rate of \$150 not to exceed twenty (20) hours per week.

Staff Recommendation: “that the agreement with Marcy McCormick, PMHNP be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

C. Special Pupil Services – FTF BEHAVIORAL CONSULTING

- a. **Background Information:** Authorization is requested to enter into a two-year contract with FTF Behavioral Consulting to provide training in *Practical Functional Assessment & Skill-Based Treatment of Problem Behavior*.

This evidence-based training will equip staff with tools to systematically identify problem behaviors and implement sustainable, individualized plans that promote the development of appropriate replacement behaviors. The training will be

directly applicable within our own schools and will also enhance our capacity to support our member districts more effectively.

Contract Details:

- **Vendor:** FTF Behavioral Consulting
- **Training Duration:** Two years
- **Year One Cost:** \$17,766.53
- **Year Two Cost:** To be determined and brought before the Board for approval, if necessary

This investment reflects our continued commitment to fostering safe, supportive, and effective learning environments for all students.

Staff Recommendation: “that the Board approve the contract with FTF Behavioral Consulting as recommended.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

D. Special Pupil Services – **FREEDOM AREA SCHOOL DISTRICT**

- a. **Background Information:** Authorization is requested to enter into an agreement with the Freedom Area School District to provide support services from the Special Education Director at a daily rate of \$500.

Staff Recommendation: “that the above request be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

13. COLLECTIVE BARGAINING AGREEMENT

A. Out-Patient Services

- a. **Background Information:** The Administration and Solicitor have conducted negotiations for a Collective Bargaining Agreement with the Beaver County Education Association Mental Health Professionals. A tentative agreement has been reached, and the terms will be presented in Executive Session for consideration and approval by the Board with authorization requested for the Board Officers to execute and deliver the contract upon final approval by the Solicitor.

Staff Recommendation: “that the Board approve the contract effective July 1, 2025 through June 30, 2028.”

Board Action Required: Approval of staff recommendation.

Motion by _____, seconded by _____.

14. MEMORANDUMS OF UNDERSTANDING

A. Intermediate Unit

- a. **Background Information:** As required by the Safe Schools Act, a Memorandum of Understanding between the BVIU central office and the Center Township Police Department is presented for approval. The agreement is designed to help foster a relationship of cooperation and mutual support regarding school safety.

Staff Recommendation: “that the above request be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

B. Special Pupil Services

- a. **Background Information:** As required by the Safe Schools Act, a Memorandum of Understanding between New Horizon School and the Brighton Township Police Department is presented for approval. The agreement is designed to help foster a relationship of cooperation and mutual support regarding school safety.

Staff Recommendation: “that the above request be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

C. Special Pupil Services

- a. **Background Information:** As required by the Safe Schools Act, a Memorandum of Understanding between New Horizon North and the Shenango Township Police Department is presented for approval. The agreement is designed to help foster a relationship of cooperation and mutual support regarding school safety.

Staff Recommendation: “that the above request be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

D. Out-Patient Services

- a. **Background Information:** As required by the Safe Schools Act, a Memorandum of Understanding between Hopeful Minds Wellness Center and the Rochester Borough Police Department is presented for approval. The agreement is designed to help foster a relationship of cooperation and mutual support regarding school safety.

Staff Recommendation: “that the above request be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

15. BVIU BOARD POLICIES

A. Intermediate Unit

- a. **Background Information:** The following new and revised BVIU Policies are presented for Board review and consideration:

317 – Conduct/Disciplinary Procedures

317.1 – Educator Misconduct

320 – Freedom of Speech by Employees

610 – Purchases Subject to Bid/Quotation

611 – Purchases Budgeted

625 – Procurement Cards – **New Policy**

626 – Federal Fiscal Compliance, **attachment-Procurement Federal Programs**

718 – Service Animals in Schools

Staff Recommendation: “that the Board adopt the revisions to the aforementioned policies.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

16. ADDENDUM (YELLOW PAGE)

17. CORRESPONDENCE

18. EXECUTIVE DIRECTOR’S REPORT

19. SOLICITOR’S REPORT

20. OTHER BUSINESS

21. BOARD PRESIDENT – “Are there any public comments from visitors?”

22. ADJOURNMENT

Motion by _____, seconded by _____.

ADDENDUM #578

JULY 23, 2025

1. PERSONNEL, RESIGNATION

A. Special Pupil Services

- a. **Background Information:** Ms. Tayla Cavitt, MDS teacher at New Horizon School, has submitted her letter of resignation effective at the end of the 2024-2025 school year.

Staff Recommendation: “that the Board accept the resignation of Ms. Cavitt as recommended.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

2. PERSONNEL, PROFESSIONAL

A. Special Pupil Services

- a. **Background Information:** In order to fill the vacancy on the Special Pupil Services staff at New Horizon North, it is recommended that Ms. Jenna Hannum, Beaver Falls, PA be employed full-time effective August 18, 2025. Salary for this position is Step 1 Masters - \$65,477.

Staff Recommendation: “that Ms. Hannum be employed full-time as recommended.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

3. PERSONNEL, FMLA REQUEST

A. Special Pupil Services

- a. **Background Information:** The following employee has requested and been found eligible for leave through the Family and Medical Leave Act (FMLA):

ID Number	FMLA Approval Date	Length of Leave
517	July 16, 2025	Beginning August 19, 2025; not to exceed 12 weeks

Staff Recommendation: “that the FMLA request be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

4. BID AWARD OF THE PARKING LOT AT THE BVIU ADMINISTRATION BUILDING

A. Intermediate Unit

- a. **Background Information:** Pursuant to Board authorization, advertisement for bids was made with bids received on Thursday, July 17, 2025. Two (2) qualifying bids were received. The lowest responsible bid was received from Youngblood Paving, Inc., 2516 St. Route 18, Wampum, PA 16157 in the amount of \$274,303.00 for the selected items. The second qualifying bid was received from Stefanik's Next Generation Contracting Company in the amount of \$350,423.75 for the same selected items. The bid tabulation for the recommended selections is attached hereto for clarification.

Staff Recommendation: "that the contract be awarded to Youngblood Paving, Inc., for the selected options in the amount of \$274,303.00."

Board Action Required: Motion to approve staff recommendation of award to Youngblood Paving, Inc., in the amount of \$274,303.00.

Motion by _____, seconded by _____.