

AGENDA

MEETING #569

Wednesday, September 25, 2024

PLACE OF MEETING:

New Horizon School
Auditorium – 6:30 PM

PRESIDING OFFICER:

Mr. Ronald Miller

1. ROLL CALL

School Districts	Representative	Present	Absent	Staff Members	Present	Absent
Aliquippa	Ms. Gill			Dr. Rosendale		
Ambridge Area	Mrs. Romasco			Attorney Steff		
Beaver Area	Mrs. Thompson			Mrs. Niedbala		
Big Beaver Falls Area	Mr. Miller			Mrs. Ference		
Blackhawk	Mrs. Mansell			Mrs. Harmotto		
Central Valley	Mr. Mowad			Mr. Rodgers		
Freedom Area	Mr. Inman			Mrs. McKinley		
Hopewell Area	Mrs. Klessner			Mr. Huwar		
Midland	Mr. D'Itri			Dr. Guzie		
New Brighton Area	Mrs. Ceratti					
Riverside Beaver County	Mr. Radevski					
Rochester Area	Mr. Blackwell					
South Side Area	Mrs. Winterrowd					
Western Beaver County	Mr. McGeehan					

2. PLEDGE OF ALLEGIANCE

3. ADOPTION OF THE AGENDA

A. Intermediate Unit

- a. **Background Information:** The packet containing the proposed agenda and related materials was mailed to each Board member.

Staff Recommendation: “that the Board adopt the agenda and related materials as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

4. BOARD PRESIDENT – “Are there any public comments on agenda items only?”

5. APPROVAL OF MINUTES

- a. **Background Information:** The Minutes from the August 28, 2024 Meeting were mailed to each Board Member.

Staff Recommendation: “that the Board approve the Minutes as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

6. TREASURER'S REPORT (1-46)

A. Intermediate Unit

- a. **Background Information:** The Treasurer’s Reports of the various accounts for August, 2024, as well as the listing of bills for the month of September, 2024 are presented for approval.

Staff Recommendation: “that the above request be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

B. Beaver County School Health Care Insurance Consortium

- a. **Background Information:** Provided for your review and approval for the Insurance Consortium:

1. Financial Report for month ending August, 2024
2. Minutes from the September 16, 2024 meeting

Staff Recommendation: “that the Financial Report and Minutes of the Beaver County School Health Care Consortium be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

7. PERSONNEL, NON-PROFESSIONAL

A. Special Pupil Services

- a. **Background Information:** The following persons have submitted their letter of resignation:

Ms. Melissa O'Neill, Teacher Aide at New Horizon North, effective August 29, 2024

Mr. Dante Campbell, Registered Behavior Technician, effective September 20, 2024

Staff Recommendation: “that the resignations be accepted as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

B. Special Pupil Services

- a. **Background Information:** Mrs. Debra Lyons, Teacher Aide at New Horizon School, has submitted her letter of resignation for the purpose of retirement effective December 31, 2024. Mrs. Lyon has been employed by the BVIU since August, 1986.

Staff Recommendation: “that the Board accept the resignation for the purpose of retirement for Mrs. Debra Lyons effective December 31, 2024.

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

8. PERSONNEL, PROFESSIONAL AND NON-PROFESSIONAL

A. Special Pupil Services – FCS TEACHER

- a. **Background Information:** In order to fill the vacancy on the Special Pupil Services staff, it is recommended that Ms. Tracy Yowler, Beaver Falls, PA be employed full-time as an FCS Teacher at New Horizon School, effective date to be determined. Ms. Yowler received her Bachelor’s Degree from Indiana University of Pennsylvania and her Master’s Degree from Shippensburg University. Salary for this position is Step 6 Masters, \$74,526.

Staff Recommendation: “that Ms. Yowler be employed full-time as recommended pending receipt of all required clearances.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

B. Intermediate Unit – **REGISTERED BEHAVIOR TECHNICIAN**

- a. **Background Information:** It is recommended that Ms. Amanda Wilcox, Beaver Falls, PA be employed full-time as a Registered Behavior Technician, effective September 9, 2024. Salary for this position is \$24,000.

Staff Recommendation: “that Ms. Wilcox be employed full-time as recommended.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

C. Special Pupil Services – **SHARED AIDE**

- a. **Background Information:** It is recommended that Mr. Nicholas Trotts, New Castle, PA be employed full-time as a Shared Aide at New Horizon North, effective date October 7, 2024. Salary for this position is \$24,000.

Staff Recommendation: “that Mr. Trotts be employed full-time as recommended, pending receipt of all required clearances.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

9. **PERSONNEL, BUSINESS MANAGER**

A. Intermediate Unit

- a. **Background Information:** Authorization is requested to advertise for the position of Business Manager. The Business Manager shall organize and direct the BVIU’s system of budgeting, accounting and financial reporting activities according to generally accepted accounting principles as outlined in PDE’s Manual of Accounting and Related Financial Procedures for Pennsylvania School Systems.

Staff Recommendation: “that the above request be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

10. INDUCTION PROGRAM MENTOR TEACHER ASSIGNMENT

A. Special Pupil Services

- a. **Background Information:** In order to provide a mentor for new staff, the following assignments are provided for Board review and approval:

New Professional Staff	Mentor
Andrew Hickman – EI Speech Therapist	Kim McCabe – EI Speech Therapist
Lindsey Kasich – MDS Teacher	Sam Sesti – MDS Teacher
Devin Miller – ES Teacher	Maria Frasier – ES Teacher
Harley Beckey – MDS Teacher	Michelle Vujaklya – LSS Teacher
Jade Stepanian – ESL Teacher	Dana Jacobs – EI Teacher
Erin Convery – ESL Teacher	Chris Schick – ES Teacher
Ryan Berich – ESL Teacher	Jerrod Rebich – Swim/Health Teacher
Marissa Peiffer – School Psychologist	Allison Jezak – Mental Health Preventionist
Renee Radevski – MDS Teacher	Andrew Watt - TAC

Staff Recommendation: “that the Mentor/Teacher assignments be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

11. TEACHER SUBSTITUTE LIST, 2024-2025

A. Special Pupil Services

- a. **Background Information:** Mr. Joseph Herda, Industry, PA is presented for Board review and approval as an addition to the Techer Substitute list for the 2024-2025 school year.

Staff Recommendation: “that Mr. Herda be added to the Teacher Substitute list for the 2024-2025 school year.

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

12. HOMEBOUND INSTRUCTION

A. Special Pupil Services

- a. **Background Information:** Western Beaver School District has requested our assistance with speech therapy services for homebound instruction. Nick Pollio will provide this instruction. He will be reimbursed at his daily rate and Western Beaver will remit payment to the Intermediate Unit to cover the expenses.

Staff Recommendation: “that the above request be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

13. DESIGNATION

A. Intermediate Unit

- a. **Background Information:** It is recommended to add Mrs. Terri Johnston, assistant to the Business Manager, as an authorized online banking user for Wesbanco for the purpose of processing the Beaver Valley Intermediate Unit payroll and accounts payable ACH transactions for the 2024-2025 school year.

Staff Recommendation: “that the above request be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

14. NEW POSITIONSA. Special Pupil Services – **SHARED AIDE**

- a. **Background Information:** In order to meet the needs of the Economy Elementary Emotional Support Program, authorization is requested to employ a full-time Shared Aide as enrollment dictates.

Staff Recommendation: “that the above request be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

B. Intermediate Unit – **HUMAN RESOURCE GENERALIST**

- a. **Background Information:** It is recommended that the Board approve a new Human Resource Generalist position. This position will function under the

Business Manager to provide support in various organizational functions. The functions include but not limited to; employee and labor relations, recruitment/employment activities, onboarding, organizational policy and procedure administration and development and administering employee benefits programs.

Staff Recommendation: “that the Board approve the position of a Human Resource Generalist.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

15. FUNDRAISING ACTIVITIES

A. Special Pupil Services

- a. **Background Information:** The following are fundraising activities for the 2024-2025 school year for Board review and approval:

Event	Sponsor	Date of Event
Boscov’s Coupons	Classroom 187	10/1/24-10/21/24
Aunt Carol’s Dip Fundraiser	Classroom 187	10/7/24-10/18/24
Jimmy and Nino Sunseri’s Monster and Atomic Pepperoni Rolls from the Strip District	Classroom 187	1/30/25-2/13/25

Staff Recommendation: “that the above fundraising activities be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

16. CONTRACT SERVICE AGREEMENTS

A. Special Pupil Services – AVEANNA

- a. **Background Information:** Authorization is requested to approve the contract with Aveanna to provide nurse substitutes and paraprofessional substitutes to the students in BVIU programs. Cost for the services are as follows:

- Registered Nurse - \$65/hour
- Licensed Practical Nurse - \$60/hour
- Paraprofessional - \$36/hour

Staff Recommendation: “that the above request be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

B. Intermediate Unit – LANCASTER LEBANON INTERMEDIATE UNIT #13

- a. **Background Information:** Authorization is requested for the BVIU to enter into an agreement with Lancaster-Lebanon Intermediate Unit #13 to host our E911 Appliance in their data center. This appliance is used to rout 911 calls that come in through our Microsoft Teams Tenant out to E911.

Staff Recommendation: “that the agreement with Lancaster-Lebanon Intermediate Unit #13 be approved as presented.”

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.

17. BVIU BOARD POLICIES

A. Intermediate Unit

- a. **Background Information:** The following revised BVIU Policies are presented for Board review and consideration:

103 – Discrimination/Harassment Affecting Students
104 – Discrimination/Harassment Affecting Staff

Staff Recommendation: “for review at this time. Action to be taken at the October 23, 2024 Board of Directors’ meeting.”

Board Action Required: None at this time.

18. ADDENDUM (YELLOW PAGE)

19. CORRESPONDENCE

20. EXECUTIVE DIRECTOR’S REPORT

21. SOLICITOR’S REPORT

22. OTHER BUSINESS

23. BOARD PRESIDENT – “Are there any public comments from visitors?”

24. ADJOURNMENT

Motion by _____, seconded by _____.

ADDENDUM #569

SEPTEMBER 25, 2024

1. HOPEFUL MINDS WELLNESS CENTER RENOVATION

A. Intermediate Unit

- a. **Background Information:** Sealed bids were advertised to be received on August 22, 2024, for the renovation and expansion of the building at 423 Adams Street, Rochester, Pennsylvania, for the Hopeful Minds Wellness Center. Responsive bids were received for Electrical upgrades, HVAC upgrades and Plumbing upgrades but no bid was received for General Construction and Renovation. Thereafter, the Administration re-bid the General Construction contract. Four (4) responsive bids were received for the General Construction Contract. The Board is now in position to award all contracts for which bids were solicited.

Staff Recommendation: “that the bids be awarded to the following bidders as follows:”

Contract No. 1 – General Construction and Renovation – M.A. Dunn Construction Company in the amount \$329,425.00

Contract No. 2 – Electrical Upgrades – McCurley Houston Electric, Inc., in the amount of \$52,600.00

Contract No. 3 – HVAC Upgrades – McRandell Company, Inc., in the amount of \$99,500.00

Contract No. 4 – Plumbing Upgrades – Newman Plumbing, Inc., in the amount of \$52,100.00

All the above being the lowest and most responsible bidders are recommended to receive the award of the contract.

Board Action Required: Approval of Staff Recommendation.

Motion by _____, seconded by _____.