

# AGENDA

**MEETING #571**

Wednesday, November 20, 2024

**PLACE OF MEETING:**

Beaver Valley Intermediate Unit  
Board Room 211 – 6:30 PM

**PRESIDING OFFICER:**

Mr. Ronald Miller

**1. ROLL CALL**

School Districts	Representative	Present	Absent		Staff Members	Present	Absent
Aliquippa	Ms. Gill				Dr. Rosendale		
Ambridge Area	Mrs. Romasco				Attorney Steff		
Beaver Area	Mrs. Thompson				Mrs. Niedbala		
Big Beaver Falls Area	Mr. Miller				Mrs. Ference		
Blackhawk	Mrs. Mansell				Mrs. Harmotto		
Central Valley	Mr. Mowad				Mr. Rodgers		
Freedom Area	Mr. Inman				Mrs. McKinley		
Hopewell Area	Mrs. Klessner				Mr. Huwar		
Midland	Mr. D'Itri				Dr. Guzie		
New Brighton Area	Mrs. Ceratti						
Riverside Beaver County	Mr. Radevski						
Rochester Area	Mr. Blackwell						
South Side Area	Mrs. Winterrowd						
Western Beaver County	Mr. McGeehan						

**2. PLEDGE OF ALLEGIANCE**

**3. ADOPTION OF THE AGENDA**

A. Intermediate Unit

- a. **Background Information:** The packet containing the proposed agenda and related materials was mailed to each Board member.

**Staff Recommendation:** “that the Board adopt the agenda and related materials as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

4. **BOARD PRESIDENT** – “Are there any public comments on agenda items only?”

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5. **APPROVAL OF MINUTES**

- a. **Background Information:** The Minutes from the October 23, 2024 Meeting were mailed to each Board Member.

**Staff Recommendation:** “that the Board approve the Minutes as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

6. **TREASURER’S REPORT (1-42)**

A. Intermediate Unit

- a. **Background Information:** The Treasurer’s Reports of the various accounts for October, 2024, as well as the listing of bills for the month of November, 2024 are presented for approval.

**Staff Recommendation:** “that the above request be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

B. Beaver County School Health Care Insurance Consortium

- a. **Background Information:** Provided for your review and approval for the Insurance Consortium:

1. Financial Report for month ending October, 2024
2. Minutes from the November 18, 2024 meeting

**Staff Recommendation:** “that the Financial Report and Minutes of the Beaver County School Health Care Consortium be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**7. PERSONNEL, NON-PROFESSIONAL**

**A. Special Pupil Services**

- a. **Background Information:** In order to fill the vacancy on the Special Pupil Services staff, it is recommended that Ms. Savanna Allen, New Castle, PA be employed full-time at New Horizon North, effective date to be determined. Salary for this position is \$24,000.

**Staff Recommendation:** “that Ms. Allen be employed full-time as recommended pending receipt of all required clearances.”

**Board Action Taken:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**8. GENEVA COLLEGE SPEECH AND LANGUAGE ASSIGNMENT**

**A. Special Pupil Services**

- a. **Background Information:** Geneva College has requested speech and language placements for the Spring 2025 school year. The placements will begin on January 15, 2025 and go through May 2, 2025.

<b>Student</b>	<b>Cooperating Therapist</b>
Jenna Gale Wayman	Melissa Hardesty

**Staff Recommendation:** “that the above placement be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**9. CONFERENCE ATTENDANCE**

**A. Special Pupil Services**

- a. **Background Information:** The BVIU school psychologists were selected to speak at the National School Psychologist Conference in Seattle, Washington on February 18-21, 2025. This is an amazing opportunity for them to showcase their skills and to bring back new information they may learn. Authorization is requested to permit them to attend the NASP 2025 conference in Seattle.

Name	Conference Name	Cost
Marissa Peiffer	NASP 2025	Approximately \$1500
Allison Jezak	NASP 2025	Approximately \$1500

**Staff Recommendation:** “that the above request be approved as submitted.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**10. SUBSTITUTE LIST, 2024-2025**

A. Special Pupil Services

- a. **Background Information:** Ms. Katherine Smith, Aliquippa, PA is presented for Board review and approval as an addition to the Nurse’s Substitute List for the remainder of the 2024-2025 school year.

**Staff Recommendation:** “that the above request be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**11. PERSONNEL, HUMAN RESOURCE GENERALIST**

A. Intermediate Unit

- a. **Background Information:** At its September 25, 2024, Board Meeting authorization was granted for the employment of a Human Resources Generalist. Final interviews have been scheduled for the morning of November 20, 2024, the day of the November Board Meeting. The Administration will present its recommended candidate and recommended salary for the Board’s consideration and approval at this meeting.

**Staff Recommendation:** “that the Board employ \_\_\_\_\_  
(to be determined)

as Human Resource Generalist, effective \_\_\_\_\_  
(date to be determined)

at a salary of \_\_\_\_\_  
(to be determined)

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**12. FUND-RAISING ACTIVITIES**

## A. Special Pupil Services

- a. **Background Information:** The following are fund-raising activities for the 2024-2025 School year for Board review and approval:

Event	Sponsor	Date of Event
Rosalind's Candy	Room 119	11/20-12/13/24
Pepperoni Roll	Room 187	11/25-12/11/24
New Horizon Craft Show	New Horizon School	9/27/25

**Staff Recommendation:** “that the above request be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

## 13. ENGLISH AS A SECOND LANGUAGE TEACHER

## A. Intermediate Unit

- a. **Background Information:** Due to an increase in enrollment in the school districts that the BVIU serves, authorization is requested to employ an additional English as a Second Language (ESL) teacher.

**Staff Recommendation:** “that the above request be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

## 14. AUTHORITY TO PAY BILLS

## A. Intermediate Unit

- a. **Background Information:** Authorization is requested that the administration be granted authority to pay the December bills with ratification at the January 22, 2025 Board meeting since there will not be a December meeting.

**Staff Recommendation:** “that the above requests be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

## 15. ALTER BVIU POSITIONS

A. Special Pupil Services

- a. **Background Information:** Due to the resignation, the administration is recommending closing the Board-Certified Behavior Analyst Position in the Early Intervention Department.

**Staff Recommendation:** “that the above request be approved as submitted.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

16. COMMITTED FUND BALANCE

A. Intermediate Unit

- a. **Background Information:** The Beaver Valley Intermediate Unit Board of Directors established an account for Intermediate Unit Fund monies for future capital needs, including any renovations/repair projects to the Central Office Building. As part of the auditing process, it is recommended that the Board annually approve this process with an exact amount of funds. Currently the committed Fund Balance is \$505,000.

**Staff Recommendation:** “that the Board approve the Committed Fund Balance of \$505,000.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

B. Special Pupil Services

- a. **Background Information:** The Beaver Valley Intermediate Unit Board of Directors established an account for Special Education Fund monies for future capital needs, including any renovations/repair projects to New Horizon School. As part of the auditing process, it is recommended that the Board annually approve this process with an exact amount of funds. Currently the committed Fund Balance is \$1,596,028.90.

**Staff Recommendation:** “that the Board approve the Committed Fund Balance of \$1,526,028.90.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**17. FIRE ALARM SYSTEM**

A. Special Pupil Services

- a. **Background Information:** It is recommended that the Board approve the purchase of a new fire alarm system from Open Systems of Pittsburgh for New Horizon School. The current system that we have is the original from when the school was built. The total cost of this project is \$206,690.00. Funds from the committed fund balance will be used to purchase the new fire alarm system.

**Staff Recommendation:** “that the above request to purchase a new fire alarm system be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**18. CONTRACT SERVICE AGREEMENTS**

A. Special Pupil Services – GENEVA COLLEGE

- a. **Background Information:** It is recommended that the BVIU Board approve the practicum agreement between the BVIU and Geneva College for the purpose of student teachers.

**Staff Recommendation:** “that the agreement with Geneva College be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

B. Special Pupil Services – ROCHESTER AREA SCHOOL DISTRICT

- a. **Background Information:** Authorization is requested to enter into a lease agreement with Rochester Area School District for the purpose of operating a secondary emotional support classroom at Rochester Middle/Senior High School. The classroom can have up to twelve (12) students and will be used as a “step down” program to assist students in transitioning back to their home school district.

**Staff Recommendation:** “that the lease agreement with Rochester Area School District be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

C. Special Pupil Services – SNOW REMOVAL CONTRACT, 2024-2025

- a. **Background Information:** In the event of inclement weather, Jeffrey Nichol Corporation will provide snow removal services at New Horizon School and the Central Office Building:

Contractor	Service	2023-2024	2024-2025
Jeffrey Nichol Corporation	Plow Lot and Drive Areas at New Horizon School at 1” accumulation and above	\$120.00 per occurrence	\$120.00 per occurrence
Jeffrey Nichol Corporation	Salt lot with Plow at New Horizon School at less than 1” accumulation	\$120.00 per occurrence	\$120.00 per occurrence
Jeffrey Nichol Corporation	Plowing Administration Building Lot over 1” accumulation	\$90.00 per occurrence	\$90.00 per occurrence
Jeffrey Nichol Corporation	Salt Administration Building Lot under 1” accumulation	\$90.00 per occurrence	\$90.00 per occurrence
Jeffrey Nichol Corporation	Plow hill only of Administration Building (when called)	\$40.00 per occurrence	\$40.00 per occurrence
Jeffrey Nichol Corporation	Salt hill only of Administration Building (when called)	\$40.00 per occurrence	\$40.00 per occurrence
Jeffrey Nichol Corporation	Shovel Sidewalks at Administration Building (if needed)	\$35.00 per occurrence	\$35.00 per occurrence
Jeffrey Nichol Corporation	Salt Sidewalks with calcium chloride at Administration Building (if needed)	\$35.00 per occurrence	\$35.00 per occurrence

**Staff Recommendation:** “that the snow removal agreement with Jeffrey Nichol Corporation be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

D. Special Pupil Services - CANON SOLUTIONS AMERICA

- a. **Background Information:** To better monitor printing and copying, it is recommended that an agreement with Canon Solutions America be approved for New Horizon North. This agreement is for one Uniflow license and installation. Total cost will be \$3,152.54. This is the same solution installed at the Central Office and New Horizon School.

**Staff Recommendation:** “that the agreement with Canon Solutions America be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

E. Intermediate Unit – **THE RESCHINI GROUP**

- a. **Background Information:** Authorization is requested to renew an agreement with the Reschini Group to submit the necessary reports per the Consolidate Appropriations Act, 2021 (CAA). This is a required report and is due December 2, 2024. This contract permits Reschini, as the consultant for the consortium, to submit on our behalf.

**Staff Recommendation:** “that the agreement with the Reschini Group be approved as submitted.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**19. NEW POSITIONS**

A. Intermediate Unit

- a. **Background Information:** The Early Intervention Program continues to need behavioral support to help prevent suspension and expulsion in preschools and daycares. It is recommended that the board employ the following positions under the behavior services department:
  - One (1) Certified Behavior Analyst
  - Two (2) Registered Behavior Technicians

**Staff Recommendation:** “that the above positions be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

B. Special Pupil Services

- a. **Background Information:** Authorization is requested to employ the following positions for the new classroom at Rochester Middle/Senior High School:
  - One (1) Emotional Support Teacher
  - Two (2) Shared Aides

**Staff Recommendation:** “that the above positions be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

C. Outpatient Services

- a. **Background Information:** It is recommended that the Board approve the following new positions for outpatient services. The positions will be filled on an as needed basis based on licensure approval timelines.

- Medical Biller
- Benefits Coordinator
- Two (2) Mental Health Professionals
- Office Manager
- Advanced Practice Professional (Physician’s Assistant/Nurse Practitioner)

**Staff Recommendation:** “that the above positions be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

**20. ADDENDUM (YELLOW PAGE)**

**21. CORRESPONDENCE**

**22. EXECUTIVE DIRECTOR’S REPORT**

**23. SOLICITOR’S REPORT**

**24. OTHER BUSINESS**

**25. BOARD PRESIDENT – “Are there any public comments from visitors?”**

**26. ADJOURNMENT**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

# ADDENDUM #571

NOVEMBER 20, 2024

## 1. PERSONNEL, EXTENDED LEAVE OF ABSENCE

### A. Special Pupil Services

- a. **Background Information:** Mrs. Jamie Simon has requested an extended leave of absence from November 15, 2024 through December 3, 2024.

**Staff Recommendation:** “that the above request be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

## 2. STUDENT TEACHER PLACEMENT, 2024-2025

### A. Special Pupil Services

- a. **Background Information:** Eastern University has requested a student teacher placement for the 2024-2025 school year. The dates will be January 6 – May 20, 2025. The student teacher is an employee of the BVIU.

<b>Student Teacher</b>	<b>Cooperating Teacher</b>
Ms. Robyn Saldivar	Mr. Chris Shick ES Classroom New Horizon School

**Staff Recommendation:** “that the above student teacher placement be approved as presented.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

## 3. WESTERN BEAVER COUNTY SCHOOL DISTRICT

### A. Special Pupil Services

- a. **Background Information:** Authorization is requested to enter into an agreement with Western Beaver County School District for the purpose of operating the Out Patient Services while the building in Rochester is being renovated.

**Staff Recommendation:** “that the Board approve the agreement with Western Beaver County School District as recommended, pending final review and approval by the solicitor.”

**Board Action Required:** Approval of Staff Recommendation.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.